

EXISTING CAPITAL FUNDS, RETAINED FUNDS, TEMPORARY RESERVES, PROVISIONS and other RESERVES FUNDS

TEMPORARY RESERVES, RETAINED FUNDS and PROVISIONS						
Hsg / GF	Reserve	Balance 01/04/2016	Released / Received to Date	Balance @ 06/12/2016	Proposed Return to Balances	Reasons for Retention / Use
		£	£	£		
	Future Capital Expenditure					
	Major Repairs Reserve	-1,383,635	1,189,240	-194,395		The fund is statutorily ring fenced to finance capital works on council housing, the balance being included in future capital resource projections.
	Housing Capital Reserve	-11,001,138	4,522,127	-6,479,011		To finance capital works on council housing, the balance being included in future capital resource projections.
	Capital Fund	-874,072	421,770	-452,302		To finance general capital works, the balance being included in future capital resource projections
		-13,258,845	6,133,137	-7,125,708		
	Retained Funds					
	Hsg Property Insurance Excess	-215,145	0	-215,145		The level of excess held on the property policy has been increased to £10k this has provided significant savings in premium costs but the cover for future payments will need to be financed from internal funds. The savings achieved in the current year are to be transferred to a retained fund to cover potential costs. The Property policy carries a stop loss amount of £150k which represents our maximum exposure before external funds are available.
	Housing Condition Survey	-66,100	0	-66,100		In line with the Housing retention strategy this budget will best serve if it is added to future years budgets to allow a full stock condition survey to be completed.
	Imps Orchard-Funding Home & Tt	-59,040	0	-59,040		Request for retention funding for the following projects over the next two years, 1. Continue the funding to support the upgrade of the existing Housing Management IT Orchard, to the new updated version of Orchard housing. This was not completed in 2012 due to other projects took priority, (Gas and Repairs contracts, CAS and new processes for Arrears and Voids and Allocations. 2. Enhancements to Finding a Home web site after Choice Base Lettings impact assessment and government reforms to the Housing Allocations policies. This was partly completed, 3 Corporate Projects Electronic Document Management System (EDRM). Housing are still waiting for this project to be signed off corporately by members 4 CRM and agile/home working. Housing need to completed item 3 and waiting on ICT for the new Technology format before Housing start this project. 5. Development of Orchard tenant portal. This is to support Housing and Health in the developing a 30 year HRA business plan. Required use of the budget will be for, Consultancy Support, Training, Application Software Request to re-designate as Retained Fund.
	Maintenance & Security Upgrade	-69,600	0	-69,600		The outsourcing of the call handing for the sheltered housing service results in income being able to be diverted from the grant funding to the maintenance and security upgrade programme. The council retain the obligation for upgrading the hard wired systems and this budget is required to continue with the planned programme to meet BT21 and SP requirements
	Housing Regeneration	-9,880	0	-9,880		Resources required to complete commissioned work vital to the delivery of regeneration aims.
	Arts Grants Reserve	-4,534	0	-4,534		Used to allocate grants to individuals/groups for specific projects. Maintained through the transfer of underspends at the year end from the revenue budget. Member approval required. Additional Information: Made in accordance with S137 LG Act 1972 - although requirement to hold fund is not statutory.
	Castle Accession Fund	-19,215	0	-19,215	4,215	To enable acquisition of specimens for the museum. Maintained through the transfer of underspends at the year end from the revenue budget plus the reserve attracts interest annually. Member approval required. Reserve capped at £15k with excess returned to Balances
	Insurance-Third Party Excess	-306,559	2,651	-303,908		Maintained through insurance budgets in order to finance claims below the excess level on current policies. Enquiries are currently underway into using this reserve to 'self fund' some insurance risks, which could result in savings on insurance premiums
	Grants To Local Organisation	-4,103	0	-4,103		To provide financial support to local organisations/groups. Member approval required. Additional Information: Made in accordance with S137 LG Act 1972 - although requirement to hold fund is not statutory.

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	4 Future Memorial Insp/Maint	-204,573	0	-204,573	54,573	Funding for ongoing inspection, testing & maintenance of memorials, to be made through the transfer of annual budget surpluses from burial fees and charges (as reported to Cabinet on 15th November 2005). Reserve capped at £150k with excess returned to Balances
	5 Castle Structure Repairs	-37,211	0	-37,211		This budget is required for ongoing maintenance required at the Castle. Given pressures on BRF suggest this is prudent to retain in current format - noted the 15 year condition survey is due which may highlight further backlog issues which need to be dealt with
	Lifecheck/Pct Fund	-10,000	10,000	0		External funding provided by DOH for delivery of Sustainable Community Strategy & LAA. TBC is the accountable body on behalf of the LSP.
	Lpsa Reward	-9,140	0	-9,140		External funding provided as LPSA grant for delivery of Sustainable Community Strategy & LAA. TBC is the accountable body on behalf of the LSP
	Car Parks Maintenance	-28,455	0	-28,455	3,455	Funds retained to ensure ongoing maintenance programme for outside car parks can be funded appropriately year on year. The creation and retention of a sinking fund is appropriate given there is no budget held elsewhere for works such as white lining minor realignment and resurfacing/top dressing works. However recommend a £25k cap to the fund
	Tree Maintenance Turnbury	-18,222	0	-18,222	5,467	To provide funding for further felling, removal and replanting of trees at the rear of properties in Turnbury as agreed by Cabinet in March 2007. Originally to undertake works arising from liability claims at Tumberry, aware this a latent liability for TBC, however we do have ongoing similar liability issues with trees in other areas, potential to amend the use of this reserve to be available for other tree liability issues in Tamworth, offering up 30% and retaining 70%
	External Support	-12,865	1,250	-11,615		To ensure that funds are available to cover staff sickness or in the event of additional support for a special investigation, or other additional requirements particularly during shared service arrangements with Lichfield.
Page 198	Corporate Finance Support	-15,000	0	-15,000	15,000	A retained fund is required to meet potential costs of staff overtime/external support associated with year end closedown/final accounts and producing Statement of Accounts to increasing levels of complexity, plus possible additional costs associated with the implementation of IFRS. This could be released to revenue with any funding required met from contingencies.
	Lpsa Locality Working Reserve	-113,700	6,500	-107,200		To support the Locality Working initiative, LPSA Reward funds have been attracted for a limited time to support activity across four neighbourhoods of Tamworth. Through prudent use of this budget it has been possible to establish 4 community hubs and commence partnership activity over the last 12 months. LPSA grant will no longer be provided after this year and therefore the budget reserve will be utilised in the coming year to continue and further develop this key area of work for TBC and our partners. This reserve will be used to cover all overhead costs associated with four outreach hubs and the project activity that will take place to further enhance multi-agency working within disadvantaged neighbourhoods. The figure is felt to be an accurate approximation of the balance of this cost centre to be reserved. It is anticipated that approximately 70k will be drawn down during 2012/13. A review is required on whether this funding is still required.
	Support For Town Centres	-23,859	23,859	0		The existing reserve of PM1603 should be held as a retained fund and the funds allocated for the visual identity £10k (GY0202 35023) should be added to it. This will enable the Council and the Place Steering Group to support the commitment made to GDA for the branding work and to allocate funds to the Place Plan as appropriate. There is no time limit to the funds which were part of an external grant for town centre improvements.
	Homelessness Prevention	-319,545	164,000	-155,545		DCLG Homelessness Grant is made available to the Council to support Homelessness Prevention activity in the Borough. The DCLG Homelessness Grant is not ring fenced but has been specifically allocated for the purposes of preventing homelessness. It is anticipated that this funding will support the delivery of the refreshed Homelessness Strategy and further develop the approach to homelessness which is based on prevention that will enable the Council to achieve significant financial savings. Plans to allocate these retained funds to specific projects and initiatives will be formulated and finalised within the forthcoming financial year. A review is required on whether this funding is still required.

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Antisoc Behaviour Support Fund	-4,768	0	-4,768		External grant funding received from the police and crime commissioner where small under spends have accrued have been allowed to be retained as a reserve to be utilised as and when the need arises to tackle emerging community safety concerns. Included in this retained fund is an amount of external funding received via Staffordshire County Council to tackle anti social behaviour issues.
Civil Parking Enforcement	-15,000	0	-15,000	15,000	Following report to Council and under the principles of Civil Parking Enforcement the funding must remain outside of the General Fund of Tamworth Borough Council. Any underspend or surplus at the end of each year must be retained on an ongoing annual basis. Future surpluses will be shared in accordance with the model for CPE agreed by Cabinet . <i>This could be released to revenue with any funding required met from contingencies.</i>
Homelessness Prev Grant Funding	-78,000	0	-78,000		DCLG Homelessness Grant is made available to the Council to support homelessness prevention activity in the Borough. The DCLG Grant is not ring fenced but has been specifically allocated to the Council for the purposes of preventing homelessness. It is anticipated this retained funding will support the delivery and of the refreshed Homelessness Strategy and further develop the approach to homelessness which is based in prevention that will enable the Council to achieve significant financial savings. Plans to allocate these retained funds to specific projects and initiatives will be put in place over the coming financial year. <i>A review is required on whether this funding is still required.</i>
Lpsa2 Grant Asb	-66,764	18,800	-47,964		External grant funding received as a result of achieving targets required in an LPSA2 activities to reduce perceptions of ASB. Part of the fund has been used to commission the services of the victim and witness champion for ASB through Victim Support. Pending review of TCSP the retained fund will be used to support continuation of that funding until 31st March 2017. <i>Victim support champion contract ceased and monies to be found via OPCC LDF funding. Community Safety budgets require review as this grant funding may require refunding to the grant provider. ASB remains priority for the CSP and suitable spend can be identified including contribution to joint ICT system Not TBC funds hence should be considered to be ringfenced for ASB works</i>
Dwp Recession Busting Grant	-9,302	0	-9,302		This retained fund was established following the receipt of DWP grant funding awarded to local authorities to increase and sustain resources to enable the timely processing of HB/CTB claims, vastly inflated because of the recession that started in 2008. This fund pays for casual staff cover and additional hours/overtime payments, and its retention is vital to ensure the continuing performance of the team, particularly in the light of further savings made from staffing in the 2016/17 MTFS, and in light of continuing reductions in administration grant allocated by the DWP and DCLG.
Inward Investment	-38,390	12,836	-25,554		As part of the Greater Birmingham and Solihull LEP, Tamworth Borough Council has been working with Marketing Birmingham in the 'Investing in the City Region' ERDF project, providing match funding to allow the project scope to expand to cover the districts of Southern Staffordshire. It was envisaged that a greater level of funding would have been committed however, there is now a new ESIF programme currently in development which will provide opportunities for the council to once again work in partnership with other Marketing Birmingham and LEP partners to promote inward investment, which will require further match funding. <i>This was originally saved until outcome of GBSLEP work was known – this still hasn't happened but we are now seeking to progress locally via CIRS – suggest retention of all of this to cover our own work and any contribution to wider work (GBSLEP and Midlands Engine)</i>
Gf Property Insurance Excess	-13,788	0	-13,788		To cover the ongoing commitment to settle the excess level of General fund property insurance claims. The amount to transfer will depend on claims experience at the year end and any adjustment in the premium charged.
Gf Motor Insurance Excess	-16,191	0	-16,191		To cover the ongoing commitment to settle the excess level of General fund Motor insurance claims. The amount to transfer will depend on claims experience at the year end and any adjustment in the premium charged.
Asb Residents (Grant Funding)	-5,510	848	-4,662		External grant funding received from the DCLG in 2010 to empower residents to decide how the funding is to be spent to tackle ASB. CLG funding is not time limited. It is requested that these funds be returned to PM1651X0156.
Town Hall Improvements	-3,916	0	-3,916		Members had previously requested that any surplus income generated from letting out the Town Hall be retained and ploughed back into funding redecoration, new furniture, etc, to promote it as a venue for weddings and other potential commercial usage. A reserve (PM1653) was previously established and the funds spent this year on redecoration, new tables, etc, and it is proposed to set up a retained fund for future years.

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Reserve	Balance 01/04/2016	Released / Received to Date	Balance @ 06/12/2016	Proposed Return to Balances	Reasons for Retention / Use
Town Centre Markets	-41,193	0	-41,193		Cabinet agreed in 2011 to retain the contribution made to the Council by LSD Promotions Ltd each year for the rights to operated the town centre market for use for initiatives to support and enhance the town centre. This fund is to be retained to support on going initiatives and events such as Love Your Local Market. It will be retained also to be used for initiatives arising from the Gateways Project, town centre and Cultural Quarter. <i>This funding will form part of the Council's match funding for the BID process and has been agreed to retain to spend on town centre/market activities.</i>
Legal Fees	-12,400	0	-12,400		Retention of the fund will allow for a central partnership budget for the prosecution of existing and emerging prosecutions and/or legal actions under the ASB, Crime and Policing Act 2014. This will allow greater flexibility and capacity when determining how and ASB perpetrator should be dealt with. Due to the review of the TCSP, it is requested that the £2400 underspend in 2015/16 be added to the existing retained fund. <i>It is likely that the CSP will require access to legal funding ongoing moving forward. The current revenue budget available is £2500 per year. If not retained then it would be necessary to seek increase to the revenue line in year.</i>
Welfare Reforms - Dhp	-76,610	17,675	-58,935	58,935	This relates to Government Grant income received to assist with the impact of welfare reforms and benefit changes, including administration and staffing impacts, and fees and charges income received from the DWP in respect of the roll-out of Universal Credit. It is requested that these amounts are retained, as the impacts of significant welfare reform and consequently the funding required for them, are expected to continue and increase into the foreseeable future, in particular Universal Credit, where the roll-out is subject to phased implementation over the next few years. For example, from April 2016 there will be a new requirement to means test all new pension caseload claimants, which will require additional staff resources. Currently 62% of the pensioner caseload is not means tested. <i>This could be released to revenue with any funding required met from contingencies.</i>
Individual Voter Registration	-112,310	23,370	-88,940		This retained fund was established from one-off budgets set aside to meet the requirements of the Individual Voter Registration legislation, and Government grants received to assist with meeting the associated additional implementation costs. The impact of Individual Voter Registration has resulted in significant additional staffing resources, and increased printing and postage costs. This retained fund is necessary to meet these additional costs forecast to continue into 2016/17 and beyond. A submission has been made to the Cabinet Office as part of its 'Justification Led Bid' process for further funds to offset costs incurred in 2015/16 in the region of £49k max - if this submission is successful any grant income received before 31st March will need to be added to this retained fund.
Assets Of Community Value	-20,583	0	-20,583	20,583	This retained fund was established following receipt of New Burdens Grant in support of the Localism Act - Assets of Community Value, to meet any additional costs associated with implementing this legislation. <i>This could be released to revenue with any funding required met from contingencies.</i>
Maint. Of A5 Balancing Ponds	-216,162	0	-216,162		When the A5 bypass was constructed, a network of 8 balancing ponds and reedbeds were also constructed alongside it to take excess water from the surface of the road and prevent this water being discharged as either groundwater or surface water, and also to reduce the effects of certain pollutants from the carriageway. Over time these balancing ponds which flow from Kettlebrook through to Tamworth centre become 'silted' up and have to be cleansed. A recent survey of the ponds has highlighted the fact that the original commuted sum set aside to maintain these ponds is insufficient and further funding is required in order to support the proposed 10 year maintenance plan. Therefore it is proposed that the surplus revenue from the Highway Maintenance budget be retained to assist in the delivery of this cleansing and maintenance programme. <i>This is required for the ongoing 10 year maintenance plan and future works, currently in process of preparing next Tender from this programme, and the wider mitigation fund.</i>
Cil	-24,128	1,400	-22,728		existing retained fund. CIL delayed due to delays in Local plan and staffing. Will be progressed 2016. <i>CIL delayed but money committed to programme officer and examination work</i>
Community Cohesion	-18,800	10,000	-8,800		DCLG funds to support the development of community cohesion and address the issues raised within locality working. £10k of this has been committed to Locality Commissioning
Public Participation	-9,470	0	-9,470		This temporary reserve was set up from funding provided by Staffs Police and LPSA to support Participatory Budgeting projects across the locality areas. In order to ensure that funds are used effectively it is requested that the funds be transferred into a retained fund.

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Tamworth Homeless Education Programme	-4,500	-4,500	-9,000		Income received from sub-regional homelessness funding following THEP being commissioned to deliver sessions in prisons on behalf of other Local Authorities. Retained funds to be utilised to support delivery of the Council's Homelessness Prevention Strategy and work to support the Council working towards the Government's Gold Standard Challenge. <i>A review is required on whether this funding is still required.</i>
Business Rates Collection	-260,380	0	-260,380		This retained fund was established from Small Business Rate Relief grant received by the Council under the new Business Rates funding regime. It is required to mitigate the impact on the budget from fluctuations in business rates receivable (due to the increased risk / reliance on business rates received and the direct impact on the Council's budgets).
Temporary Staffing Contract	-22,300	0	-22,300	22,300	Regeneration Officer has reduced his hours but extended his contract which whilst having no additional cost to the Council does extend the profile of spend. Potentially not needed as salary now covered in budget
VR Savings - Temporary Staffing	-60,630	0	-60,630	10,630	This is an existing retained fund PM1740 X0156. When the business cases for VR were considered they were accepted on the basis that a proportion of the saving would be retained by the service to enable a 'war chest' to be established over a rolling period for buying in additional resource if required due to increases in numbers of applications or significant large applications such as Anker valley, or for buying in additional resource to assist with other aspects of the service. This has been used to employ casual staff, specialists and temporary staff. Temporary agency staff are more costly than directly employed and the need for temporary agency staff will continue into the next year. <i>Reserve capped at £50k with excess returned to Balances</i>
Sports Grant	-2,400	0	-2,400		These are retained funds authorised by the sports committee to provide on going maintenance to the BMX club and track
Economic Development Shared Se	-14,958	14,958	0		These funds are the operational budgets of the Shared Service, which have been 50% contributed to by Lichfield District Council, so the funds do not entirely belong to Tamworth Borough Council. In addition, these funds have been earmarked to spend early in 2016/17 on further communications support for the service (ca. £20K) and a £20K contribution to a new ERDF (ESIF) Enterprise programme. Further spend plans are also in development to provide marketing collateral for local business place promotion across the 2 districts.
Service Review Sal Protect Wc	-1,600	1,300	-300		Following the completion of the Public Conveniences service review a member of staff has been re-deployment and is eligible for a protected salary payment for up to 3 years. This is in accordance with the Employment Stability Policy and includes on-costs.
Bmx Grant	-3,500	3,500	0		Tamworth Borough Council received external funding to provide and maintain a BMX Track. This funding is the balance remaining and will be required to fund future maintenance work to the site.
Service Review Sal Protectcctv	-13,100	9,640	-3,460		Following the completion of the Street Warden and CCTV service reviews and due to staff re-deployment or re-designation, some of these staff are eligible for a protected salary payment for up to 3 years. This is in accordance with the Employment Stability Policy and includes on-costs.
Housing Strategy Statement	-31,000	0	-31,000		Funds to be added to existing retained fund PM1755 (£14,000) to enable the delivery of a new Private sector Stock Condition Survey in line with legislative powers and relevant government guidance.
Healthy Tamworth-Exist Reserve	-19,384	2,700	-16,684		Ring fenced partner contribution to specific strategic objective
Police&Crime Commissioners Grt	-17,154	5,000	-12,154		This reserve is an underspend from the PCC grant 2014/15 total amount £85K and any underspend at year end 2015/16. Due to the grant funding commissioning process whereby some applications did not meet the threshold there is a small underspend. The PCC can have the underspend returned or can allow retention and use in 2016/17.
Conservation Grants	-12,957	0	-12,957		To further assist in the improvement of the historic environment of the town centre, thereby making it an attractive place to live and visit, by making a financial contribution via Conservation Grants to the upkeep of listed buildings and buildings in Conservation areas. It requested that the unspent budget be retained to meet demand for applications in years when revenue budget is likely to be insufficient.

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Local Plan	-1,630	0	-1,630		Significant costs were incurred this financial year to get the local plan adopted. The budget for next year is only £10k .It is requested that the predicted underspend of £1630 be utilised in order to ensure that funds are available to allow production of further documents, expert advice, survey work etc to implement the plan
Rate Refunds	-40,000	0	-40,000	40,000	<i>This retained fund was established a number of years ago following the identification of a number of NNDR prepayments/credits on which no call had been made. It is considered prudent to retain a proportion as a resource when/if a creditor was identified or made a claim for repayment. In recent years small amounts have been refunded. This could be released to revenue with any funding required met from contingencies.</i>
	-2,835,524	325,787	-2,509,737		
Temporary Reserves					
Staffordshire Hoard	-3,200	0	-3,200		To support the ongoing development of the Staffordshire Hoard gallery within Tamworth Castle, including the HLF bid Phase 2
Community Safety Budgets	-22,302	0	-22,302	22,302	<i>The fund will be utilised as a retained fund for community safety projects agreed by the Partnership to deliver outcomes in Strategic Priority 1 and the Community Safety delivery plan. Move from reserve to retained pending review of the Community Safety Partnership. With retention of funds indicated in CSP, this is potentially one that can be released, with year on year revenue budgets to use for small grant funded projects and regular CSP prevent/educational activity - however please note this will limit CSP work that can be done - risk noted but could be released to GF</i>
T&D - T Tamworth/Edrms	-10,000	0	-10,000	10,000	<i>This reserve was created to allow a pool of funding for HR documentation to be backscanned once the Corporate EDRMS product was operational. Additional funding was required as this could not be resourced within the current staffing structure and had not been originally scoped as part of the corporate project. However, implementation of corporate EDRMS has been delayed due to corporate security and set-up issues which must be addressed before any confidential HR information or documents can be loaded to the system. Therefore this reserve is required to be retained to fund this element of the project once the issues are resolved. This could be released to revenue with any funding required met from contingencies.</i>
Corporate Change Mgmt Project	-22,190	0	-22,190	22,190	<i>£22,190 is remaining in the Corporate Change Project Management reserve, and is requested to be retained to fund future project management requirements. As part of the ICT restructure, 2 P/T posts were created for data and project support officers. Following limited success in recruitment, the post was merged into 1 F/T role, losing capacity of 7.24 hours. There is a risk that, as more projects are run, additional capacity may need to be sourced and this will offer us more flexibility to bring in quality support. This could be released to revenue with any funding required met from contingencies.</i>
Local Council Tax Reduction Sc	-8,385	2,195	-6,190	6,190	<i>This retained fund was established from New Burdens grant received to assist the Council in designing, consulting on and implementing our Local Council Tax Reduction scheme, which came into effect 1st April 2013. The remaining amount of £8,385 is required to be retained to fund annual review/potential redesign & further consultation on our scheme in future years. This could be released to revenue with any funding required met from contingencies.</i>
Tamworth Air Quality Managemen	-6,150	0	-6,150	6,150	<i>Cabinet approved funding for the monitoring of air quality in Two Gates following exceedences of air quality standards. It is vital that the data as at end March 2016 is included, hence the request. Any decision to recommend the withdrawal of the Air Quality Management Area at Two Gates, Dosthill may mean that once the remaining fee of £1340 has been paid, and pending outcomes, any balance left of the reserve in the region of £4810 may not be needed. This could be released to revenue with any funding required met from contingencies.</i>
Conservation Grants Committed	-5,453	5,453	0		Committed conservation grants 2014/5
IEWM Locality Commissioning	-890	890	0		<i>The money was a grant from IEWM to support Tamworth's Locality Commissioning activity. The original grant was for £10k and there is now an outstanding balance. As this is external money given for specific commissioning work I request this is carried over into 2016/17 financial year into PM1727X0151.</i>

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Planning Advisory Service Grant	-4,510	0	-4,510		existing reserve PM1728 X0151 established to hold grant given from planning advisory service on staffs one place work. Legal work currently being undertaken but invoice not expected until next financial year so this is to roll over into next financial year
Tamworth Homeless Education Programme	-4,500	4,500	0		
Regeneration Budget	-6,220	0	-6,220		A fund was established for 13/14 of £40k then an additional £10k per annum in 14/15 and 15/16. This fund has been used to finance feasibility studies, economic impact appraisal and related work to support bids for funding and bringing forward development sites. There are committed funds for a 2 year consultant post in addition to grant income expected before year end.
Defra Inspire Regs Compliance	-5,930	5,930	0		DEFRA awarded a grant of £7,130 to IT at the end of 2013/14, under their New Burdens Funding arrangements, for the purposes of meeting the costs associated with compliance with new INSPIRE regulations. It was anticipated that the remaining funds would be spent during 2015/16 as new software has been purchased, however, contracts have only recently been awarded, and this budget, being one-off funding, is required to be carried forward into the new financial year to meet expenditure.
Freedom of The Borough	-1,411	0	-1,411		This reserve was established at the request of the Portfolio Holder for Corporate Services & Assets to fund costs associated with ceremonies, certificates and scrolls for freeman/alderman. The remaining balance is required to be retained, as there is no specific budgetary provision for these costs. There is potential for more awards to be made in the next municipal year the cost of which will require to be met from the retained fund.
FERIS Maintenance fund	-12,736	12,736	0		We were notified in early March that our application to the DWP's Fraud and Error Reduction Incentive Scheme (FERIS) 2016/17 Maintenance Fund has been successful - funding to be received mid March of £12,736. This is a ring-fenced grant which must be spent in accordance with our application. As our anticipated costs will be incurred during 2016/17, this grant is required to be carried forward so that it may be spent in accordance with DWP requirements. New and ongoing initiatives are:
Data Integration Tool	-15,000	0	-15,000	15,000	This reserve was established to meet the additional costs associated with the implementation, roll-out and training of a data integration tool planned to be implemented in 2015/16. However, the procurement process has only recently been completed and the contract awarded, therefore it is requested that this reserve be carried forward to meet these costs in 2016/17. This could be released to revenue with any funding required met from contingencies.
Mandatory Training	-9,000	0	-9,000		In December 2015 Council approved the Diversity and Equality scheme and associated action plan. Part of the action plan is for the provision of Refresher Training for all staff. Underspends in the current year budget, plus an amount remaining in the Mandatory Training reserve established last year, have been identified to fund this.
HR Consultants Fees	-2,000	2,000	0		Budget was established from release of the i-Trent reserve during 2015/16 to fund Midland HR consultancy days to upgrade to version 10.19 which was due to be released by the supplier at the end of February. Two days originally booked for 14th and 15th March have had to be re-scheduled to the new financial year due to the postponement of software release dates until later in March 2016, therefore the budget associated is required to be carried forward to 2016/17 as no other revenue budgetary provision exists
HR External Support	-7,000	0	-7,000		To create a temporary reserve to provide external support to the HR team during the Delivering Quality Services Project. This funding will provide additional capacity to the team to fund any external work or backfill (of admin support) for off-shoot projects, such as further review of the pay model as a result of National Living Wage, development of competency profiles for services or the development of the performance management framework and associated systems.
Server Migration External Support	-9,710	9,710	0		Cabinet approved the release of £35k from specific contingency during 2015/16 to fund consultancy costs associated with migrating various software systems to new servers as part of an upgrade project. This work will not be completed in full until 2016/17, and so the remaining funds unspent at 31st March are required to be carried forward into 2016/17.
Revenues E-Forms	-20,000	0	-20,000		There is a clear need as part of the delivering quality services project, and in line with the customer access strategy, for e-enabled forms to be available on the Council's website. Additional income has been identified from Council Tax court costs and contributions re council tax billing, to assist with funding the software and implementation associated with a suite of forms for Revenues which would enhance website functionality and enable self-service.

TEMPORARY RESERVES, RETAINED FUNDS and PROVISIONS						
Hsg / GF	Reserve	Balance 01/04/2016	Released / Received to Date	Balance @ 06/12/2016	Proposed Return to Balances	Reasons for Retention / Use
	Street Lighting	-18,430	18,430	0		A recent review of Tamworth Borough Council street lighting within its car parks has highlighted that three car parks lighting is inefficient and needs replacing prior to the planned replacement programme in 10 years. Orders have been placed but the waiting time for the equipment is 12 weeks. Order number EM03479 to Eon. Awaiting final invoices
	Consultants Fees for CIL/Local Plan	-14,000	14,000	0		An order has been raised for consultancy support to get the local plan adopted and CIL submitted. Part of the order has been fulfilled. This reserve will cover the cost of the remaining amount on the committed order that will be delivered next financial year
	Visitors Guide 2015/16 Production Cost	-3,000	0	-3,000		Work on the production of the 2015/16 Visitor Guide was late starting this year due to a number of important and competing work priorities that had to be dealt with in the town centre and tourism function of the ED Team at the time when the work usually starts. In particular, this included the Great British High Street Competition and the development of the BID Shadow Board. Work is now underway and should be completed early in 2016/17, with the work to produce the 2017/18 Guide scheduled to start on time this coming year.
	Belgrave Wellbeing Tender	-5,000	5,000	0		These funds will need to be allocated towards the Belgrave gym tendered project as costs are higher than the 20K already reserved. This money is to be spent in the Belgrave area on activity therefore is suitable to support the gym project,
	Community Projects	-6,240	5,000	-1,240		This is not TBC money - external funds to deliver Hoop /football/dance projects
	Gym Project Community Safety	-4,980	0	-4,980		This is not TBC money. This is community safety external funds to deliver a community safety anti ASB gym project
	Gym Tender	-20,000	20,000	0		Funds that are allocated to a TBC tender for supply a gym at belgrave- Completed
Page 204	Wellbeing Project	-16,700	0	-16,700		External funds to deliver wellbeing project
	Building Resilient Families & Communities	-34,510	34,510	0		External grant funding (payment by results monies) received as a result of achieving targets in the Building Resilient Families & Communities (BRFC) programme for Tamworth. Consultation is ongoing with partner agencies to identify spend in relation to achieving further positive results in turn achieving further PBR funding.
	Single Non-Priority Homeless	-6,410	0	-6,410		Regional funding (via DCLG allocation to the Staffordshire / Shropshire Homelessness Partnership) made available to assist, single, non-priority, rough sleepers. Funding to be potentially incorporated (subject to appropriate governance and agreement of arrangements with Brighter futures) into existing projects delivered by Brighter Futures over the next 12 months (given both the ending of the regional rough sleeper outreach service and Brighter Futures role in the delivery of that service).
	Homes for Homeless	-10,000	0	-10,000		Funds to be utilised (in conjunction with other identified Homelessness budget and subject to appropriate governance) to support Tamworth Cornerstone Housing Association to further develop a business model that will enable them to continue to operate in the town following the withdrawal of Supporting People funding.
		-315,857	140,354	-175,503		
	Commuted Sums Reserves					
	Commuted Sum Open Space S.9c	-469,320	-70,438	-539,758		
	Recreational Facilities	-60,463	-32,335	-92,798		
	Sec 106 Agreement C.S. C'Par	-1,022	-1,978	-3,000		<i>Section 106 Agreement Sums held for future expenditure on appropriate development schemes</i>

TEMPORARY RESERVES, RETAINED FUNDS and PROVISIONS					
Reserve	Balance 01/04/2016	Released / Received to Date	Balance @ 06/12/2016	Proposed Return to Balances	Reasons for Retention / Use
Sec 106 Super'N Fee Highways	-424,594	0	-424,594		
Sec 106 C.S.- Highways	-140,812	20	-140,792		
Agreement Monitoring	-27,219	-7,200	-34,419		
	-1,123,430	-111,931	-1,235,361		
Provisions (excl'd Bad Debts)					
Insurance Provision (MMI Liability)	-32,749	25,191	-7,558		<i>This provision has been established as a result of the decision to trigger the 'Scheme of Arrangement' (SOA) with regard to Municipal Mutual Insurance (MMI), at a meeting of the Board of Directors on 13th November 2012. Under this SOA, the Council is liable to pay a levy up to the value of claims paid since 1993 (£252k – excluding the first £50k of claims paid). The scheme administrators estimate that a levy of 15% is payable as at 31st March 2013, and therefore an amount of £38k was accrued in 2012/13. The provision of £33k was to cover the potential additional levy of up to 28%.</i>
Land Charges Legal Action	-51,284	15,753	-35,531		<i>This reserve was established at the end 2012/13 as a result of ongoing legal action by a number of search companies challenging the fees charged for 'environmental information.' Pending revised guidance from the Government, and awaiting the outcome of ongoing court proceedings, in line with many other Councils we are continuing to charge for certain information. Latest indications are that, based on claims made, our liability, should the courts find in the search companies' favour, would be £108k (plus interest). This reserve is therefore required to be retained pending the outcome of legal action.</i>
	-84,033	40,944	-43,089		
Other Reserves					
Building Repairs Fund	-460,195	7,000	-453,195		<i>Balance remaining within Building Repairs fund. 50% to be used over 4 years to support revenue budget.</i>
Transformation Reserve	-387,428	0	-387,428		
	-847,623	7,000	-840,623		
Totals	-18,465,312	6,535,290	-11,930,022	331,990	

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